

The Garrison City Council held a special meeting on Wednesday November 19, 2025, at 5:00 pm in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, Bree Stumvoll, Otto Kinn and Billee Jo Iglehart. Absent: David Reinarts and Britteny Gilbert.

Megan Carlson was present to interview and visit with the city council on the deputy city auditor position.

Moved by Jeffers, seconded by Iglehart to hire Megan Carlson at \$24.00 per hour with a start date of December 1, 2025. Voting Yea: Jeffers, Kinn, and Iglehart. Voting Nay: None. Abstained: Stumvoll.

There being no further business, meeting adjourned at 5:45 pm.

Diane Affeldt, City Auditor

Stuart Merry, Mayor

The Garrison City Council held a special meeting on Thursday November 20, 2025, at 11:30 am in the city council room. Present: Shannon Jeffers, David Reinarts, and Billee Jo Iglehart. Absent: Mayor Stuart Merry, Bree Stumvoll, Otto Kinn and Britteny Gilbert. President Jeffers presided. City Supervisor Greg Boucher was present. Teams Meeting was held.

Present at the Teams Meeting were Kent Ritterman, Steven Ahlschlager, Jim Sepp and Jesse Berg from Moore Engineering, Mark Tanner from Fougner Engineered Solutions and Jim Woods from Clear Stream Environmental.

Discussion was held on the clarifiers at the water treatment plant. Some issues were are the ports big enough in the clarifiers, were they undersized, getting the solids, lowering the water level, and changing the blades. There is a similar water plant in Atwater Minnesota. They were having similar issues and Clear Stream was able to help them resolve the issues. Jim Woods explained what they could do and everyone was in favor of his suggestion.

There being no further business, meeting adjourned at 12:50 pm.

Diane Affeldt, City Auditor

Shannon Jeffers, President

The Garrison City Council met on Monday October 6, 2025, at 7:00 PM in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, Bree Stumvoll, David Reinarts, Otto Kinn and Billee Jo Iglehart. Absent: Britteny Gilbert. Others present: Stan Klein, Sasha Dusek, Tod Graeber, Bruce Schreiner, City Supervisor Greg Boucher, and Jason Strand from AE2S. Pledge of Allegiance was recited.

The public hearing for Wastewater Facility Assessment was held at 7:00 pm. No one present to speak on the project. The city prefers Option 2.

Moved by Jeffers, seconded by Stumvoll to approve second and final reading on Ordinance No. 11-02 Otter Tail Power Company Franchise. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay; None.

Moved by Stumvoll, seconded by Reinarts to approve Gaming Site Authorizations for Garrison Area Improvement Inc. at Bar 701 and Hometown Tavern to include raffles. Voting Yea: Stumvoll and Reinarts. Abstained: Jeffers, Kinn, and Iglehart.

Sasha Dusek, representing Garrison Youth Sports, was present asking for the city's support in securing additional gym space for youth basketball at the city auditorium. Garrison Youth Sports is a nonprofit organization. They have nine teams this year, K through 6 grades. They would like to use the city auditorium for basketball two days a week in January and February. They would like one portable hoop or just ball handling. This was referred to the Building Committee to review the city auditorium rental agreement and policy.

Moved by Stumvoll, seconded by Jeffers to approve the city council minutes as presented. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

City Supervisor Greg Boucher gave his report. Main Street sidewalks that had raised seams were shaved down, the equipment is ready for winter, the city dump grounds is closed for the season, a burn permit for the dump grounds has been submitted, and the south clarifier at the water plant is filling and has new fins installed.

Greg received an estimate from Acme Tools on two Honda generators for \$2,357.43. Moved by Stumvoll, seconded by Kinn to authorize the purchase of Honda generators for \$2,257.43. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Greg also received two estimates from Sanitation Products on sweepers. The Elgin Pelican Sweeper estimate is \$304,720 and Elgin Broom Bear Sweeper estimate is \$409,680. They will give the city \$7,500 trade on our used Pelican Sweeper. The council decided to keep our sweeper. Moved by Iglehart, seconded by Stumvoll to approve the purchase of the Elgin Pelican Sweeper from Sanitation Products for \$304,720 and no trade. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Stumvoll to approve the city auditor's monthly financial report. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

The municipal court report for October was presented and reviewed.

City Auditor Diane Affeldt report was presented. She prepared and mailed Lead & Copper service line letters and Lead & Copper sample site letters/results. Certified special assessments to McLean County Auditor. Quarterly reports completed. Received grant funds for swimming pool project to pay off loan. Participated in training session on Bank of ND Access for direct deposits. Attended special city council meeting, committee meeting, and Airport Authority meeting.

A Building permit for October was recognized.

Moved by Jeffers, seconded by Stumvoll to approve bills submitted for payment. Voting Yea: Jeffers,

Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

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| US Postmaster | Postage | 234.00 |
| RTC Networks | Telephone | 1,379.54 |
| One Call Concept | Fax calls | 29.35 |
| Verizon Wireless | City phones | 235.21 |
| UNUM Life Ins. | Insurance | 21.45 |
| Circle Sanitation Service | City garbage/dumpster | 468.25 |
| McLean Co. Sheriff | Contract | 14,400.00 |
| Garrison Park Board | State revenue | 3,345.27 |
| Krause's Super Valu | Copy paper | 85.00 |
| Elan Financial Services | Conference | 880.00 |
| Kevin's Plumbing | Auditorium | 1,708.62 |
| Garrison Lumber | Supplies & door | 1,892.73 |
| Overhead Door Co. | Aud. & shop doors | 997.00 |
| Vestis | Service | 259.50 |
| Roadway Services | Airport crack seal | 26,352.20 |
| First District Health | Testing | 60.00 |
| MDU | Service | 275.94 |
| McLean Electric Coop | Power | 2,443.00 |
| Hawkins | Chemicals | 9,911.45 |
| American Welding & Gas | Chemicals | 83.97 |
| USA Blue Book | Supplies | 1,470.93 |
| Core & Main LP | Curb boxes | 301.50 |
| Aqua Pure Inc. | Chlorine | 351.86 |
| Share Corp. | Supplies | 3,310.30 |
| Team Lab | Chemical | 8,903.00 |
| Gene-O's Septic Tank | Lift station | 400.00 |
| Dakota Fire Extinguishers | Confined space LEL | 1,216.99 |
| ND Sewage Pump | Lift station | 3,991.00 |
| Advanced Engineering | Lift station | 691.60 |
| Locators & Supplies | Spot light | 195.62 |
| CHS Garrison | Tank cleaner | 28.75 |
| Fisher Sand & Gravel | Washed sand | 1,840.28 |
| Otter Tail Power | Power | 6,819.04 |
| Waste Management | Garbage | 8,349.00 |
| Digital Office Centre | Library | 91.69 |
| Gale/Cengage Learning | Library | 582.53 |
| Micro Marketing | Library | 256.67 |
| Barnes & Noble | Library | 332.33 |
| Penworthy | Library | 443.93 |
| Krause's Super Valu | Library | 21.54 |
| Mountain Avenue Bees Inc. | Airport hanger | 35,000.00 |
| S & J Hardware | Supplies | 947.34 |
| Farmers Union Oil | Gas | 1,826.44 |
| David Walker | Refund | 19.60 |
| Wilson Law Firm | Services | 1,137.98 |
| US Postmaster | Water bills | 313.37 |

Moved by Reinarts, seconded by Iglehart to pay Moore Engineering Inc. for Raw Water Project \$61,992.00.
 Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Iglehart to approve Game of Chances for Better Living for Garrison, GHS NASP, and GHS Galactix. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None. Abstained: Stumvoll.

Moved by Stumvoll, seconded by Jeffers to approve Dickens Village Festival request to close 1st Ave SE between Main Street and 1st St SE Saturday December 6, 2025, from 11am to 3pm for the annual Fruitcake Toss. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Kinn to approve Sales & Use Tax distribution for the Swimming Pool Project of \$200,005.48 to be split in half between community development and economic development. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Iglehart, seconded by Stumvoll to approve Sales & Use Tax Committee recommendation to fund Garrison Chamber of Commerce \$7,339.50 from community development portion. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

A proposal was received from the Melvin Birkholz family on 12.64 acres of undeveloped land west of Garrison. A comparative market analysis for the probate estate assessed the value between \$50,000 and \$75,000 as of May 25, 2024. Moved by Reinarts, seconded by Stumvoll to accept the proposal. Voting Yea: None. Voting Nay: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. The city will respond by letter and note the city easement on the property.

A letter was received from St. Paul Lutheran Church inquiring about the possibility of buying the right of way on the south end of their lot that is currently paved as part of the parking lot. This was referred to the Streets & Utilities Committee.

City Attorney report. Mayor Merry spoke with Jim Wilson this afternoon and Mr. Wilson stated he sent the letter to RP Habitat LLP on the old landfill. Wilson has a list of attorneys who deal with eminent domain.

Mayor Merry's monthly report was presented. He attended Police, Fire & Personnel Committee meeting and chaired the Sales & Use Tax Committee meeting. Council President Shannon Jeffers, County Sheriff JR Kerzmann and Mayor Merry met with Mike Palanuk about the parcel of property at the old landfill. Attended a special city council meeting. He helps at GARC and attends Chamber of Commerce. Mayor Merry was approached by a resident in the Northview Trailer Court pertaining to residents having to rent a post office box. Previously, residents of the court were given a free post office box. This matter was referred to the Cemetery, Mobile Housing, Public Buildings and Landfill Committee.

Alderman Iglehart reported for the Utilities & Street Committee and Water Board Committee. A Water Board Committee meeting is scheduled for Tuesday November 4, 2025, at 5:15pm in the city council room.

Alderman Jeffers reported for the Cemetery, Mobile Housing, Public Buildings and Landfill Committee. Jeffers will research the office box service for Northview Trailer Court residents.

Alderman Kinn reported for Police, Fire and Personnel Committee. The committee met to discuss advertising for a deputy city auditor. They are recommending advertising in the local newspaper, city website, GAIA website, and Job Service. Moved by Stumvoll, seconded by Iglehart to advertise for a full-time deputy city auditor in the abovementioned publications/websites until January 1, 2026. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

A Sales & Use Tax request from Garrison Chamber of Commerce was reviewed.

City Auditor Affeldt reported ink cartridges for a copy machine in the office no longer exist. The quote for a new machine is approximately \$1500.

The next regular city council meeting will be on Monday December 1, 2025, at 7:00 pm. The city council meeting adjourned at 8:20 pm.

Diane Affeldt, City Auditor

Stuart Merry, Mayor