

The Garrison City Council held a special meeting on Thursday May 15, 2025, at 2:30 pm in the city council room. Present: Mayor Stuart Merry, Bree Stumvoll, David Reinarts, and Billee Jo Iglehart. Absent: Shannon Jeffers, Otto Kinn, and Britteny Gilbert. Visitors: Kent Ritterman and Jesse Berg from Moore Engineering, Todd Joerz, Carl Meyer, Catherine Millard, and Daniel Jones with FEMA. Mayor Merry took minutes in the absence of City Auditor Diane Affeldt.

The group discussed statues/progress of CMAR and status of Geotech boring at intake area and to manage any potential risk once work begins. Also to make sure each group is not duplicating services and then to pool documentation. This is all part of Phase 1.

The goal is to begin construction in 2026. If it goes into 2027, a time extension would be needed, according to Joerz. He added, "We want to keep things moving."

The meeting was also a time to make sure every entity was on the same page, including the Corp of Engineers. When we start reimbursement, papers need to be sent on a monthly basis and quarterly reports completed. Reimbursements need to be submitted in a timely manner.

Jesse Berg was told to get permitting done in reference to sturgeon and piping plover, etc.

Talked about scheduling future meetings to keep everyone all on board.

A meeting with CMAR company, Michels will be held Wednesday May 21, 2025, at 5:15 pm.

Meeting adjourned at 2:55 pm.

Diane Affeldt, City Auditor

Stuart Merry, Mayor

The Garrison City Council held a special meeting on Wednesday May 21, 2025, at 5:15 pm in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, Bree Stumvoll, David Reinarts, and Billee Jo Iglehart. Via conference call. Absent: Otto Kinn, and Britteny Gilbert. Visitors: Jesse Berg from Moore Engineering, representatives from Michels Trenchless. Kent Ritterman from Moore Engineering and a Michels Trenchless representative via Teams Meeting.

Moved by Stumvoll, seconded by Reinarts to appoint Moore Engineering as the City Engineer. Voting Yea: Jeffers, Stumvoll, Reinarts, and Iglehart. Nay: None.

Moved by Reinarts, seconded by Stumvoll that everyone should sign an Oath of Office after next year's June election and this year have the city engineer and city assessor sign an Oath of Office. Voting Yea: Jeffers, Stumvoll, Reinarts, and Iglehart. Nay: None.

The PERS amount the city would have contributed was incorrectly figured. The correct amount provided is \$4,238.84. Moved by Stumvoll, seconded by Jeffers to pay Kaare Hallesy the city portion of PERS, \$4,238.84. Voting Yea: Jeffers, Stumvoll, Reinarts, and Iglehart. Nay: None.

Alderson Stumvoll reported Rick Richards with McLean County Sheriff's Department is working on a quote for the weapons. Burleigh County Sheriff's Department presented a bid of \$1,700 for equipment they could utilize. Stumvoll will follow up with Sheriff Kerzmann on the list. Stumvoll also stated that once severance package is completed a special city council meeting will be held to review and then give final approval.

The pledge of allegiance was recited at 5:30 pm.

The next part of the meeting was held as a kick off meeting with Moore Engineering and Michels Trenchless representatives on the CMAR for the raw water intake project.

Jesse Berg from Moore Engineering presented an agenda through a Teams Meeting. Team Organization was presented. SharePoint will be used to communicate among all parties. Geotech will be handled by Michels, in house. Construction season will be 2026 and if needed an extension into 2027 will be approved by FEMA. A joint meeting with Corp of Engineers, FEMA and Michels will be scheduled. Michels stated the pump house will be more time consuming and they want to test the water at the new location beforehand. A meeting with HDR should be held in the next thirty days. Guaranteed maximum price (GMP) was mentioned frequently.

The water plant project progress was discussed. Moved by Iglehart, seconded by Stumvoll to pursue legal opinion to correct the defective work and pursue legal opinion to terminate the contract with Rice Lake West. Voting Yea: Jeffers, Stumvoll, Reinarts, and Iglehart. Nay: None.

Discussed to seek an attorney to look into correction period and is this assumed by the bonding company?

Alderman Reinarts asked Jesse Berg how much does the city still owe Rice Lake West? The total project is \$4.6 million, and the city has paid Rice Lake West \$3.9 million. So approximately \$700,000. How much is Moore Engineering owed?

Items the city is concerned about are clarifiers repainted approximately \$85,000; garage floor and clarifier shaft and/or modifications.

Meeting adjourned at 7:15 pm.

Diane Affeldt, City Auditor

Stuart Merry, Mayor

The Garrison City Council met on Monday June 2, 2025, at 7:00 PM in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, David Reinarts, Otto Kinn and Billee Jo Iglehart. Absent: Bree Stumvoll and Britteny Gilbert. Visitors: Jason Strand from AE2S and Brad Nygard from Bismarck Tribune. Others present: City Supervisor Greg Boucher and City Attorney Jim Wilson. Pledge of Allegiance was recited.

Moved by Jeffers, seconded by Reinarts to approve the city council minutes as presented. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Jason Strand from AE2S was present on the 1st Avenue NE Street Improvement drainage problem between the two banks. He presented engineers' opinion of probable costs. Estimated construction cost is \$128,953.31. He continues to work on the improvements of the lift station.

Old business: City Attorney Jim Wilson stated Appraiser Corey Kost would like the owners of the old landfill present during the appraisal, if they can not be contacted or present, he can still perform the appraisal.

A letter from Veronica Corona with Johnny's Concrete was read. She is requesting an extension to remove the debris by July 5, 2025. City Attorney Wilson has contacted ND Department of Environmental Quality on this matter. NDDEQ would like an inspector present when the debris is removed. The cost is what is holding up the removal. It was stated the Sawyer Landfill cost is approximately \$46,000. A question was asked if the city could remove the debris and put the cost on the property tax roll?

Moved by Iglehart, seconded by Jeffers to deny the requested extension of July 5, 2025, to Johnny's Concrete and the city will send a letter to Johnny's Concrete on the denial. Roll Call: Reinarts, Nay; Jeffers, Aye; Iglehart, Aye; Kinn, Aye.

City Supervisor Greg Boucher gave his monthly report. They will begin spraying weeds in the city street cracks, trailer court lift station was cleaned out, graveled the street to the city shop from JB Repair, painting fire hydrants, replacing door seals on trailer park garages and exercising gate valves. Greg will order one speed bump for 4th Avenue NW in Walsh Addition. A non-potable water sign will be placed at the camp dump station. Greg will gather a quote from Schumaier Concrete on a cement pad at the camp dump station. Individuals are filling large water tanks from the camper dump station so the cameras on the city shop will be viewed for violators.

Moved by Jeffers, seconded by Kinn to approve the city auditor's monthly financial report. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

The municipal court report for May was presented and reviewed.

City Auditor Diane Affeldt report was presented. Affeldt attended city court, committee meetings, special meetings, and Airport Authority meeting. Web site updates and monthly meeting notices were posted. Letters were mailed on the Lead and Cooper Rule. Delivered beer and/or liquor license applications. Made calls and contacts on police department dissolution. Records retention was completed and submitted to NDLC.

Moved by Jeffers, seconded by Kinn to approve bills submitted for payment. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

RTC Networks	Telephone	1,356.00
One Call Concept	Fax calls	20.35
UNUM Life Ins.	Insurance	21.45
Circle Sanitation Service	City garbage	468.25
Garrison Park Board	State revenue	2,738.31
McLean County Sheriff	Contract	14,400.00
Digital Office Supply	Copier ink	455.48
Krause's Super Valu	Copy paper/supplies	108.66
Elan Financial	Microsoft	211.86

Kevin's Plumbing	Auditorium boiler	542.50
NorDak North	Publications/supplies	2,448.35
Ecolab Pest Elim.	Service	195.72
Fire Extinguishing System	Inspection	364.20
Workforce Safety	Assessment	250.00
First District Health	Testing	60.00
MDU	Service	809.32
McLean Electric Coop	Power	1,884.79
ND Dept of Environmental	Testing	238.86
American Welding	Chemical	2,299.21
ATCO International	Paint	358.80
Steve's Plumbing	Parts	221.02
Bill Sabot	Boots/parts	211.99
Burlington Electric	Lift station	3,298.56
Pure Powersports	Repairs	1,151.24
Powerplan OIB	Repairs	1,708.08
Northern Plains Equip.	Parts	309.90
CHS Garrison	Spray	46.75
Team Lab	Road patch	4,490.50
Locators & Supplies	Parts	284.92
Bobcat of Mandan	Door	709.94
McRandall Mobile Glass	Installation	300.00
Rugby Hardware	Paint	2,643.80
Waste Management	Garbage	8,349.00
Otter Tail Power	Power	8,332.61
Digital Office Centre	Library	140.47
Gale/Cengage Learning	Library	385.34
Micro Marketing	Library	25.99
MidAmerica Books	Library	453.20
Penworthy	Library	393.28
Junior Library Guild	Library	283.28
Krause's Super Valu	Library	69.38
Ohnstad Twichell	Attorney-CMAR	1,000.00
Farmers Union Oil	Gas	1,344.28
S & J Hardware	Supplies	1,270.31
Wilson Law Firm	City court/attorney	4,320.00
US Postmaster	Water bills	290.66

Building permits for the month of May were recognized.

Moved by Jeffers, seconded by Iglehart to approve Resolution Setting City Auditors Bond Limit. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Kinn, seconded by Jeffers to approve Resolution Withdrawing from NDPERS Defined Benefit Retirement Plan. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Iglehart to approve beer and/or liquor on & off sale applications for Bar 701 LLC Shane Manion and Sharon Jungling from July 1, 2025, to June 30, 2026; beer and/or liquor off sale application for Dallas Krause Jr. from July 1, 2025 to June 30, 2026; wine and beer on sale application for Brian Sailer from July 1, 2025 to June 30, 2026; beer and/or liquor off sale application for Mallika Panda July 1, 2025 to June 30, 2026. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Jeffers to approve 2025 records retention report and disposal. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Reinarts to approve 2026 Law Enforcement Agreement between the City of Garrison and McLean County with annual cost of the contract \$175,200.00. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Iglehart, seconded by Jeffers to approve Contract for collection of City Sales, Use and Gross Receipt's Taxes for the 2025-2027 biennium through Office of State Tax Commissioner. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Kinn to approve beer and/or liquor license transfer for Bar 701 LLC June 28, 2025 to the city auditorium; beer and/or liquor license transfer for Hometown Tavern for July 26, 2025 and September 6, 2025 to the city auditorium; beer gardens for Hometown Tavern July 15, 2025 at City Park Bandstand and beer gardens for Hometown Tavern August 8 & 9, 2025 at City Park Bandstand. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Letter received from Tru Community Bank indicating interest in providing an ATM for the city auditorium. This matter was tabled to next city council meeting. Alderman Jeffers will contact Jason Foss, Tru Community Bank and BNC Bank for new proposals.

City Attorney Wilson gave his report. He completed severance agreements for Travis Tesch and Kaare Hallesy. Moved by Kinn, seconded by Jeffers to approve severance agreements presented by City Attorney Wilson for Travis Tesch and Kaare Hallesy pending PERS outcome for Hallesy. Voting Yea: Jeffers, Kinn, and Iglehart. Nay: Reinarts.

Mayor Merry's monthly report was presented. Chaired the Personnel Committee meeting, attended the Utilities Committee meeting with Michels officials, and helped at GARC.

Alderman Reinarts reported for Utilities & Street Committee and Water Board Committee. A kick-off meeting with CMAR Michels and Moore Engineering was held. Their next meeting will be later in June. Reinarts approved a proposal for replacing the sewer lift station control panel in the trailer court of Burlington Electric for \$11,612.00. This replacement is general maintenance.

Alderman Jeffers reported for the Cemetery, Mobile Housing, Public Buildings and Landfill Committee. The Park Board would like the RV pedestal in city park to be replaced. Two quotes were submitted by JW Electric. Moved by Reinarts, seconded by Kinn to install 200-amp meter/panel combo on treated wood post and back side mount a 50-amp Midwest box and two double GFCI Midwest outlets for \$1,900 in city park. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

Alderman Kinn reported for the Police, Fire Dept. & Personnel Committee. The committee is recommending a fifty cent an hour wage increase for Jared Johnson effective June 13, 2025. He has completed the six-month probationary period. Moved by Kinn, seconded by Jeffers to approve a fifty cent an hour wage increase for Jared Johnson effective June 13, 2025. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None.

The next regular city council meeting will be on Monday July 7, 2025, at 7:00 pm. The city council meeting adjourned at 8:15 pm.

Diane Affeldt, City Auditor

Stuart Merry, Mayor