

The Garrison City Council held a special meeting on Thursday June 19, 2025, at 11:30 am in the city council room. Present: Shannon Jeffers, Bree Stumvoll, David Reinarts, and Otto Kinn. Via Teams Meeting: Billee Jo Iglehart. Absent: Mayor Stuart Merry and Britteny Gilbert. Visitors Via Teams Meeting: Jesse Berg and Kent Ritterman from Moore Engineering and Christopher McShane with Ohnstad Twichell, P.C. President Jeffers presided.

Christopher McShane with Ohnstad Twichell reviewed the draft letter to Rice Lake West and the surety Federal Insurance Company. The letter addresses two primary items of defective work, (1) the clarifier coatings and (2) the garage floor and a few punch list items. Then, the clarifier optimization still needs to be addressed to meet industry standards.

He explained how the surety company gets involved. They can select a contractor they want to work with, and they will want all the dollars available to complete the project.

The council members expressed their concern about the clarifier not meeting the industry standards, the solids are not being met and not sure if it will perform to provide the 915 gallons. They would like Envirodyne and Rice Lake West to demonstrate that the clarifier can work to meet these needs. The warranty period is also a concern.

It was suggested to revise the letter to state there are three primary items of defective work, (1) clarifier, (2) the clarifier coatings and (3) the garage floor. Also, to identify industry standards, solids, and 915 gallons. McShane stated he would get the revised letter sent immediately and we should have a response around July 4, 2025.

Meeting adjourned at 12:30 pm.

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Diane Affeldt, City Auditor

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Shannon Jeffers, President

The Garrison City Council met on Monday July 7, 2025, at 7:00 PM in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, Bree Stumvoll, David Reinarts, and Billee Jo Iglehart. Absent: Otto Kinn and Britteny Gilbert. Visitors: Jason Strand from AE2S, Jason Foss, Gerard Schwann, and Deb Gebur. Others present: City Supervisor Greg Boucher and City Attorney Jim Wilson. Pledge of Allegiance was recited.

Moved by Jeffers, seconded by Stumvoll to approve the city council minutes as presented and corrected. Stumvoll was not present at previous meeting and did not make a motion. Voting Yea: Jeffers, Stumvoll, Reinarts, and Iglehart. Nay: None.

Jason Foss was present inquiring about his proposal to place an ATM machine in the city auditorium. Moved by Reinarts, seconded by Jeffers to allow Jason Foss to place an ATM machine in the city auditorium and approve a Letter of Understanding and Agreement. Voting Yea: Jeffers and Reinarts. Abstained: Stumvoll and Iglehart.

Alderman Kinn arrived at the meeting at 7:20 pm.

Old Business: Alderman Jeffers reported he spoke with Veronica Corona with Johnny's Concrete on the remove of debris at their location. The Sawyer Landfill can take the debris at \$27 a ton. ND Department of Environmental Quality will be on site when loading out the debris and monitor cleanup.

City Attorney Jim Wilson reviewed the appraisal from Corey Kost, and he finalized it this evening for the city council to review. He requested a special meeting and executive meeting to discuss the appraisal.

Jason Strand from AE2S was present on the lift station project. He is working on the facility report.

City Supervisor Greg Boucher gave his monthly report. They have all the yellow painted on the curbs and fire hydrants, Main Street parking spots are painted, the manhole is repaired on 5<sup>th</sup> Street, working on curb stops and will ramp up the water plant to the 910 gallons per minute.

Moved by Jeffers, seconded by Stumvoll to approve the city auditor's monthly financial report. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

The municipal court report for June was presented and reviewed.

City Auditor Diane Affeldt report was presented. Affeldt attended city court, committee meetings, special meetings, and Airport Authority meeting. Web site updates and monthly meeting notices were posted. Delivered beer and/or liquor licenses. Made calls and contacts on police department dissolution. Began the 2026 Preliminary Budget. Reviewed building/property values with Western Agency. Completed pesticide registration and purchased training materials.

Moved by Stumvoll, seconded by Reinarts to approve bills submitted for payment. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Cash	Postage	30.00
RTC Networks	Telephone	1,527.00
One Call Concept	Fax calls	13.50
Verizon Wireless	City phones	505.93
UNUM Life Ins.	Insurance	21.45
Circle Sanitation Service	City garbage	586.00
Garrison Park Board	State revenue	8,629.98
McLean County Sheriff	Contract	14,400.00
Digital Office Supply	Copier ink	219.00
Semchenko Electric	Labor	194.05
Steve's Plumbing	Labor	242.68
NorDak North	Publications/supplies	39.33
Rath & Mehrer	Audit	11,000.00
ND League of Cities	Dues	1,517.00
Western Agency	Insurance renewal	11,136.00
D & E Supply	Supplies	482.98
Vestis	Service	749.52
C-Ram	Antivirus	275.00
S & J Hardware	Supplies	1,166.61
Ascent Aviation	Fuel	15,318.83
Interstate Engineering	Engineering	3,200.00
First District Health	Testing	60.00
MDU	Service	476.79
McLean Electric Coop	Power	2,527.00
ND Dept of Environmental	Testing	297.12

American Welding	Chemical	154.02
USA Blue Book	Supplies	1,082.03
Hawkins Inc.	Chemicals	1,998.34
Roughrider Industries	Desk	2,126.00
Hach Company	Chemicals	4,564.00
Core & Main LP	Pump	4,450.00
Elan Financial	Training	1,000.00
Syn Tech Systems	Software	3,718.00
O'Day Equipment	Labor	293.40
MARC	Chemicals	1,189.06
Gene-O's Septic Tank	Service	400.00
Burlington Electric	Labor	1,313.00
Oberts' Trucking	Gravel & hauling	6,884.14
Locators & Supplies	Supplies	488.66
Bobcat of Mandan	Filters	87.08
Northern Plains Equip.	Parts	122.50
Michael Todd & Co.	Signs	1,353.81
The Sherwin Williams Co.	Parts	498.99
Acme Tools	Equipment	937.99
Van Diest Supply	Sprayer	17,400.00
Farmers Union Oil	Gas	1,743.92
Waste Management	Garbage	8,349.00
Otter Tail Power	Power	7,774.41
Digital Office Centre	Library	120.28
Gale/Cengage Learning	Library	386.84
Micro Marketing	Library	397.27
Penworthy	Library	145.00
NorDak North	Library	17.04
MaLynda Kramber	Library	80.18
Serena Sand	Library	64.76
Kallberg Tree Service	Labor	2,600.00
Wilson Law Firm	City court/attorney	1,575.00
Dakota Appraisal	Appraisal	9,500.00
Advanced Engineering	Engineering	10,073.00
Team Labs	Road patch	1,025.50
Nygaard Construction	Dump grounds/blading	2,175.00
NDPERS	Actuarial study	4,000.00
US Postmaster	Water bills	293.58

Building permits for the month of June were recognized.

Moved by Jeffers, seconded by Stumvoll to approve Resolution Withdrawing from NDPERS 457 Deferre4d Compensation Plan. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Stumvoll to approve NDPERS Actuary billing of \$4,000. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Iglehart to Game of Chances for SACA, Pheasants Forever, and BLC. Voting Yea: Jeffers, Reinarts, Kinn, and Iglehart. Nay: None. Abstained: Stumvoll.

Moved by Stumvoll, seconded by Kinn to close Fund 102 PD Promotion /Training and move the funds to the General Fund. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Kinn to adopt NDLC Public Comment Model Policy beginning August 1, 2025, as per SB 2180. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Discussion was held on the Cean McClough and Carl Martin properties. A notice will be sent to McClough on violations under Chapter Twelve – Public Nuisance. A building inspector will start the process on the Carl Martin property. We will collaborate with Martin to remove the home. Alderman Kinn will provide a building inspector referral.

Letter from Office of the Governor was provided on public official security and home addresses listed on websites.

Discussion was held on public use of the city auditorium for Just for Kix Dance program. They would like to use the auditorium on Mondays from 4pm to 8:30 pm. Moved by Reinarts, seconded by Stumvoll to allow Just for Kix to use the city auditorium Mondays from 3:45 pm to 8:30 pm free of charge. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None. Stumvoll will contact the coach on the decision.

Moved by Stumvoll, seconded by Iglehart to approve beer and/or liquor license transfers for Bar 701 July 18, 19, & 20, 2025 at City Park from 1pm to 1am and August 7, 2025 at the city auditorium from 5pm to 10 pm. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

City Attorney Wilson mentioned scheduling a special meeting for reviewing the appraisal.

Mayor Merry's monthly report was presented. Signed a letter laying out guidelines that Johnny's Concrete must follow in removing debris, visited with city auditor on Tree Ordinance amendments, had Tree City USA signs placed on the Garrison signs, and helped at GARC. He prepared amendments to the Tree City Ordinance and will present at the next city council meeting.

Alderman Reinarts reported for Utilities & Street Committee and Water Board Committee. A meeting will be held this week with Ohnstad Twitchell and Moore Engineering on the water treatment plant. The CMAR contract has been signed and a meeting maybe schedule for this month with Michels.

Alderman Jeffers reported for the Cemetery, Mobile Housing, Public Buildings and Landfill Committee. He will look into our property by the city landfill as to the possibility of turning it into CRP.

Alderman Kinn reported for the Police, Fire Dept. & Personnel Committee. The police department equipment has been sold.

A Sales & Use Tax Request from Garrison Park Board was reviewed.

Police, Fire Dept. & Personnel Committee will have a committee meeting on July 22, 2025, at 5 pm to review 2026 preliminary budget.

The next regular city council meeting will be on Monday August 4, 2025, at 7:00 pm. The city council meeting adjourned at 8:10 pm.

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Diane Affeldt, City Auditor

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Stuart Merry, Mayor

The Garrison City Council held a special meeting on Thursday July 10, 2025, at 11:30 am in the city council room. Executive Session was held on water treatment plant & supply line expansion.

The next item on the agenda is “Executive Session – Pursuant to 44-04-19.1 (2) & (9) NDCC – Attorney Consultation.” This item will be discussed in executive session. The legal authority for closing this portion of the meeting is NDCC Section 44-04-19.1 (2) & (09). The topic or purpose of this executive session is for attorney consultation on water treatment plant & supply line expansion. At this time, a motion would be in order to discuss the next topic in executive session rather than in an open meeting. Is there such a motion? Moved by Stumvoll, seconded by Iglehart to enter executive session. There was no discussion on the motion? Roll call vote; Jeffers, Aye; Stumvoll, Aye; Reinarts, Aye; Iglehart, Aye.

The executive session will be recorded, and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during executive session. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to our attorney. We will now ask the members of the public who are attending the meeting to leave the room. We anticipate adjourning the executive session and reconvening the open portion of the meeting as soon as possible.

The minutes will show that the executive session began at 11:35 AM CT and was attended by City Council Members Jeffers, Stumvoll, Reinarts, Iglehart, Mayor Stuart Merry, Attorney Christopher McShane, Jesse Berg, and City Auditor Diane Affeldt.

The minutes will show that the executive session was adjourned at 12:35 PM CT. The public has been invited to return to the meeting room, and we are now back in open meeting.

There being no further business, meeting adjourned.

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Diane Affeldt, City Auditor

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Stuart Merry, Mayor

The Garrison City Council held a special meeting Tuesday July 15, 2025, at 5:00 pm in the city council room. Executive Session was held on old landfill access road.

The next item on the agenda is “Executive Session – Pursuant to 44-04-19.1 (2) & (9) NDCC – Attorney Consultation.” This item will be discussed in executive session. The legal authority for closing this portion of the meeting is NDCC Section 44-04-19.1 (2) & (09). The topic or purpose of this executive session is for attorney consultation on old landfill access road. At this time, a motion would be in order to discuss the next topic in executive session rather than in an open meeting. Is there such a motion? Moved by Stumvoll, seconded by Jeffers to enter executive session. There was no discussion on the motion? Roll call vote; Jeffers, Aye; Stumvoll, Aye; Reinarts, Aye; Iglehart, Aye,

The executive session will be recorded, and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during executive session. The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to our attorney. We will now ask the members of the public who are attending the meeting to leave the room. We anticipate adjourning the executive session and reconvening the open portion of the meeting as soon as possible.

The minutes will show that the executive session began at 5:03 PM CT and was attended by City Council Members Jeffers, Stumvoll, Reinarts, Iglehart, Mayor Stuart Merry, Attorney James Wilson, and City Auditor Diane Affeldt.

The minutes will show that the executive session was adjourned at 5:17 PM CT. The public has been invited to return to the meeting room, and we are now back in open meeting.

Moved by Jeffers, seconded by Stumvoll to pass a resolution to offer RP Habitat LLC \$8,866. Roll Call: Jeffers, Aye; Stumvoll, Aye; Reinarts, Aye; Iglehart, Aye.

There being no further business, meeting adjourned.

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Diane Affeldt, City Auditor

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Stuart Merry, Mayor