The Garrison City Council met as a Board of Equalization Monday April 14, 2025, at 6:45 pm in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, Bree Stumvoll, David Reinarts, Otto Kinn and Billee Jo Iglehart. Absent: Britteny Gilbert. Others present: Assessor Ryan Oberg and Barry Suydam.

Ryan Oberg stated the proposed 2025 values include a county wide 5% increase to residential structure, a 3% increase to commercial structure, and a .5% decrease in ag land values.

Barry Suydam inquired about the increase of his storage buildings. Mr. Oberg stated many of the components were not priced correctly in the past, so he brought them up to the standard price. He used the same pricing model through out the county.

Moved by Jeffers, seconded by Stumvoll to approve the proposed values and authorize signatures on the Assessors Return Oath. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Alderman Jeffers asked Mr. Oberg to check on the property of Carl Martin. Oberg stated they removed the house value so only the land value is assessed.

No further business the meeting adjourned.

The Garrison City Council met on Monday April 14, 2025, at 7:00 PM in the city council room. Present: Mayor Stuart Merry, Shannon Jeffers, Bree Stumvoll, David Reinarts, Otto Kinn and Billee Jo Iglehart. Absent: Britteny Gilbert. Visitors: Jason Strand from AE2S, Josh Bauer, Jeremy Bauer, Jesse Berg from Moore Engineering, Jason Foss, Mr. & Mrs. Dana Causer Others present: City Supervisor Greg Boucher. Pledge of Allegiance was recited.

Moved by Jeffers, seconded by Stumvoll to approve the city council minutes as presented. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Josh and Jeremy Bauer requested the entire Main Street be blocked off from Second Ave N. to First Ave S. on Saturday August 9, 2025, for a car show. The time would be from noon to 4pm. They have contacted a majority of businesses, and they had no opposition. They will have the street cleared shortly after 4 pm because the All-School Reunion Parade begins at 5 pm. Alderperson Iglehart voiced concern of blocking off access to the pharmacy. She also asked them to pay more attention to the guidelines, so cars are not parked on the street prior to noon. Moved by Reinarts, seconded by Kinn to allow the entire Main Street to be blocked off from Second Ave N. to First Ave S. including the intersections on Saturday August 9, 2025, for a car show. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

At 7:05 pm the bid opening for the 2015 PD vehicle was held. Two bids were received. The first bid was from Ringwood Motors Inc. from Ringwood Il for $880.00. The second bid was from Dana Causer, Max ND for $2,025.00. Moved by Jeffers, seconded by Stumvoll to accept the bid from Dana Causer for $2,025.00. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Jason Foss was present to inform the city he has an ATM business and would like to place an ATM machine in the city auditorium. The building would need to be hard-wired for internet service to operate the machine. He will gather more information and costs from RTC.

Old business: Mayor Merry reported City Attorney Wilson has not heard anything on the old landfill land appraisal. Alderman Kinn will do some research on an appraiser.

Jason Strand from AE2S was present on the master lift station improvement. The ND Dept of Environmental Quality has a $15,000 PAR grant to help fund the facility plan. A low interest loan of $30,000 is available from the State Revolving Fund. An assessment of the city lagoons will be conducted.

Moved by Reinarts, seconded by Iglehart to approve and authorize the mayor’s signature on the Letter Agreement between City of Garrison and AE2S and Facility Plan Report for the Garrison Master Lift Station Improvements. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Jesse Berg from Moore Engineering requested approval of the CMAR and Engineer Contracts for the Raw Water Intake Project. Moved by Iglehart, seconded by Stumvoll to approve the CMAR Contract and Engineers Contract for the Raw Water Intake Project contingent upon attorney review. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Mayor Merry provided Chief Tesch’s report. He completed taser instructor training, participated in Toddler Time, sent a letter to Bar 701 on a violation, car GP1 will go to Westlie’s to be fixed, calls for service and twelve citations.

City Supervisor Greg Boucher gave his monthly report. They are tarring streets, working on valves in the trailer park, all fire hydrants have been flushed, sweeper is fixed, street painting will begin when weather warms up, pump in lime pit at water plant needs to be replaced, and Bechtold Paving is looking at some street repairs and Main Street.

Moved by Stumvoll, seconded by Jeffers to approve the city auditor’s monthly financial report. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

The municipal court report for March was presented and reviewed.

City Auditor Diane Affeldt report was presented. Affeldt attended city court, committee meetings, and Water Board meeting. Web site updates and monthly meeting notices were posted. Annual Audit was conducted March 4 and copies were distributed. Did training with new city auditor in Turtle Lake. Attended NDLC Spring Workshop in Bismarck. Completed CCR Report, Backflow Prevention annual report and FEMA quarterly report. Notary renewal is completed. Participating in NDLC legislative updates Fridays at 2pm.

Moved by Stumvoll, seconded by Jeffers to approve bills submitted for payment. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

US Postmaster Postage 293.70

Cash Petty cash 30.00

Verizon Wireless Cell phones 496.62

RTC Networks Telephone 2,676.80

UNUM Life Ins. Insurance 21.45

Circle Sanitation Service City garbage 468.25

Garrison Park Board State revenue 2,381.09

One Call Concepts Fax calls 4.50

Vestis Auditorium service 330.16

Nordak North Publishing/supplies 897.39

H.A. Thompson Heaters 1,453.79

McLean Co. Treas. Assessor services 7,055.00

Krause’s Super Valu Supplies 31.56

Garrison Lumber Supplies 107.39

D & E Supply Aud. supplies 515.67

ND League of Cities Workshop 200.00

Everspring Suites Lodging 198.00

Diane Affeldt Mileage 117.09

Immense Impact LLC Website annual fee 737.00

RTC Networks Monthly fee 45.00

Version Connect PD vehicles 113.70

State of ND Information State email fee 234.20

Sirchie Acquisition Supplies 50.76

JB Repair PD vehicle 523.68

BAG LLC PD advertisement 1,049.00

O’Day Equipment Airport 936.93

Share Corporation Lift station chemicals 1,583.90

First District Health Testing 60.00

MDU Service 2,341.03

McLean Electric Coop Power 2,257.21

ND Dept. of Health Testing 556.37

USA Blue Book Chemicals 2,466.65

Acme Tools . Light 99.99

Burlington Electric Parts/labor 390.00

Aqua Pure Inc. Chemicals 788.76

Hawkins Inc. Chemicals 1,937.15

American Welding Chemicals 1,976.08

Bentz Delivery Delivery 99.40

Core & Main LP Meter & tool 7,081.52

Krause’s Super Valu Refund 4,000.00

Roughrider Industries Water plant desk/chairs 4,710.00

Safeguard Business Waer bills 1,224.38

Black Mountain Software Annual fees 11,312.00

Nichael Todd & Co. Signs 247.87

Sanitation Products Sweeper parts 254.17

Team Lab Road patch/chemicals 4,010.00

Elan Financial Airport/paint machine 2,450.30

Highway 83 Lawn, Leisure Labor 149.84

Napa Auto Parts Supplies/parts 78.91

Powerplan OIB Parts 895.13

Waste Management Garbage 8,349.00

Otter Tail Power Power 7,493.91

Digital Office Centre Library 151.98

Gale/Cengage Learning Library 385.34

.NorDak Publications Library 18.21

Micro Marketing Library 333.22

Barnes & Noble Library 340.47

Penworthy Library 349.68

Collaborative Summer Lib. Library 124.30

Krause’s Super Valu Library 6.41

Lisa Maki Library 100.00

School Life Library 151.50

Farmers Union Oil Gas 3,638.48

S & J Hardware Supplies 690.05

Kaare Hallesy Gas 51.22

Prairie Hills Vet. Boarding 253.67

Ohnstad Twichell P.C. Attorney 575.00

Moved by Jeffers, seconded by Stumvoll to approve Sales & Use Tax Committee recommendation of Garrison Chamber of Commerce, $4,500 from community development. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Kinn to approve a revised Garrison Rural Water 2025 rate of $4.50. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Kinn to approve second and final of ordinance Chapter Twelve Public Nuisance. Penalty for violation of Chapter: Any person violating any of the provisions of this chapter, upon conviction, is subject to a fine of not more than five hundred dollars ($500.00) for each violation, and a separate violation may be deemed committed on each day the violation is permitted to exist. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Jeffers, seconded by Stumvoll to approve Interstate Power Systems Preventive Maintenance Agreement three-year service contract. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Moved by Stumvoll, seconded by Kinn to set new rates at the city landfill effective immediately. New rates: pickups and small trailers, $20; dump trailers, $50; large trucks, $75; and side dumps, $200. Other rates will remain the same. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Alderman Jeffers presented a draft of city ordinance Chapter Ten Health. Moved by Stumvoll, seconded by Kinn to approve first reading of Chapter Ten Health. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Mayor Merry presented City Attorney Wilson’s report. The debris at Johnny’s Concrete has not been removed and an asbestos report was mentioned. Moved by Stumvoll, seconded by Jeffers to write a letter to Johnny’s Concrete giving them a deadline of June 1, 2025, to have all the debris removed. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Mayor Merry presented two draft memorandums from City Attorney Wilson: Duties, role, and responsibilities of the city attorney and authenticity of the city attorney’s Oath of Office.

Mayor Merry’s monthly report was presented. He met with CHS Garrison elevator on blocking off the railroad tracks. They will try to accommodate traffic during loading hours. He presented Resolution 2022-01 A resolution establishing the rate charged by the City of Garrison to abate noxious weeds. The current rate is $125 per hour, with a minimum of one hour charged per occurrence. Moved by Stumvoll, seconded by Iglehart to increase the rate to $200 per hour, with a minimum of one hour charged per occurrence. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

Mayor Merry also mentioned the City of Dickinson has a city ordinance citing a violation to dog owner for dog waste on property by proof of camera and/or video.

Alderman Reinarts reported for Utilities & Street Committee and Water Board Committee. They met to discuss progress on the water plant project and Raw Water Intake CMAR. Alderperson Iglehart asked Jason from AE2S to evaluate the trench between Tru Community Bank and BNC Bank. The committee is working on sidewalks. There may be some funding through GAIA and Sales & Use.

Alderman Jeffers reported for the Cemetery. Mobile Housing, Public Buildings and Landfill Committee. The valves in the trailer park are being replaced.

Alderperson Stumvoll reported for the Police, Fire Dept. & Personnel Committee. They will schedule a follow-up meeting with the police department. There could be the possibility of McLean County Sheriff’s Department assisting with twelve-hour coverage as day. Alderman Jeffers mentioned transitioning to McLean County Sheriff’s Department.

Sales & Use Tax requests from Garrison CVB and Dickens Village Festival were reviewed and Lodging Tax request from CVB was reviewed.

Moved by Iglehart, seconded by Stumvoll to approve a Game of Chance for GHS Close-up. Voting Yea: Jeffers, Stumvoll, Reinarts, Kinn, and Iglehart. Nay: None.

A building permit for the month of April was reviewed.

The next regular city council meeting will be on Monday May 5, 2025, at 7:00 pm. The city council meeting adjourned at 8:45 pm.

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Diane Affeldt, City Auditor Stuart Merry, Mayor